

**Seattle Sunrise Toastmasters**

**Join Zoom Meeting**https://seattlesunrisetoastmasters.com/meeting

 **Meeting Agenda**

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| PresidentElliot AllardVP EducationMoises Marin**VP Membership** Aditya Jadhav**VP Public Relations**Ahmad Nahhas**Secretary**Paula Liu**Treasurer**Traci Mangan**Sergeant at Arms**Bill ScottWe meet on the 2nd, 3rd, 4th, and 5th Saturday of each month 8:00AM to 9:00AM via Zoom VTC.Meeting locations can be found on our website. **Club Website**<https://www.seattlesunrisetoastmasters.com>**Toastmaster International**[www.toastmasters.org](http://www.toastmasters.org)**Club Mission**We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth. | **Time** | **Role/ Agenda Item for [m,dd, yyyy] Theme: YOURS** | **Member** |
| 7:30 AM | Log in- meet & greet, test technology |  |
| 7:45 AM | Zoom Etiquette by Sergeant at Arms |  |
| 7:48 AM | **President**Opens meeting, greets guest and introduces a Toastmaster. | Elliot |
| 7:52 AM | **Toastmaster**The Toastmaster gives meeting theme, opening remarks and introduces the other roles( Grammarian & Timer) |  |
| 7:57 AM | **Speaker #1 Speech Title**: TBD**Manual-Path / Level / Time:** Pathways – Level # (TBM min)**Project Title:** TBD |  |
| 8:04 AM | 2 mins member evaluation to speaker |  |
| 8:06 AM | **Speaker #2 Speech Title**: TBD**Manual-Path / Level / Time:** Pathways – Level # (TBM min)**Project Title**: TBD |  |
| 8:13 AM | 2 mins member evaluation to speaker |  |
| 8:15 AM | **Speaker #3 Speech Title**: TBD**Manual-Path / Level / Time:** Pathways – Level # (TBM min)**Project Title**: TBD |  |
| 8:22 AM | 2 mins member evaluation to speaker |  |
| 8:24 AM | **Table Topics.** Impromptu speaking. The table topics master calls members to delivery . 1-2-minute talks on a topic announced right before the member is chosen. |  |
| 8:42 AM | **General Evaluator**1. Explains and orchestrates the evaluation section of the meeting
2. Introduces each evaluator
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| 8:45 AM | **Evaluator #1**Evaluates speaker #1 for 2-3 minutes. |  |
| 8:48 AM | **Evaluator #2**Evaluates speaker #2 for 2-3 minutes. |  |
| 8:51 AM | **Evaluator #3**Evaluates speaker #2 for 2-3 minutes. |  |
| 8:54 AM | **Timer Report**Provides timings for table topics, speeches and evaluations. |  |
| 8:56 AM | **Grammarian Report**Evaluates usage of grammar and acts as the “ah” counter. |  |
| 8:59 AM | **General Evaluator**Evaluates the Evaluators, Table Topics Master and the whole meeting. |  |
| 9:05 AM | **Toastmaster’s closing remarks**Returns control to the VP Education |  |
| 9:08 AM | **VP Education reviews and assigns roles for the next meeting** | Moises |
| 9:15 AM | **Club President updates and adjourns the meeting**Member and guest feedback solicitation about the meeting. | Elliot |